

Office of the Registrar

Petition for PhD Dissertation Defense Examination



Student Name _____
First Middle Last

Student ID Number Program _____ Date _____ (mm/dd/year)

Dissertation Information:

Full Dissertation Title: _____

I hereby petition to defend my Dissertation for the degree of Doctor of Philosophy on:

Date _____ (mm/dd/year) at _____ AM / PM in Room: _____

Student Signature: _____

Approval by Program:

Pending the certification of the Registrar Office, we confirm that the student is ready to defend his/her dissertation research and the committee will be available at the time of the defense.

Committee Chair: _____ Signature: _____

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Dean's Signature : _____ Date : _____ (mm/dd/year)

Graduate Program Coordinator:

1. The student has completed the necessary coursework, residency and other examinations YES NO
2. Is this a second dissertation defense examination of this candidate? YES NO

GPC Signature: _____ Date _____ (mm/dd/year)

Please return this form to the Registrar's Office when it is completed

Registrar Office:

Student is able to defend his/her Dissertation YES NO Signature: _____ Date: _____

GPC Notified: YES Confirmed by: _____

PETITION FOR PHD DISSERTATION DEFENSE EXAMINATION INSTRUCTIONS

This form needs to be completed and submitted to Graduate Program Co-coordinator well before the dissertation defense examination. Your Graduate Program Co-coordinator will confirm your eligibility to take the examination. Incomplete forms will not be accepted. You will also need to submit a complete version of your dissertation for format checking (corrections do not need to be made until after your examination).

PHD DISSERTATION DEFENSE COMMITTEE

The PhD Dissertation Defense committee must be approved by the student's Dean and must consist of at least four members, and typically includes no more than six members. At least three of the required members must be KAUST faculty and one must be an examiner who is external to KAUST. The Chair plus one additional faculty member must be affiliated with the student's program. The external examiner, is not required to attend the defense, but must write a report on the dissertation and may attend the dissertation defense at the discretion of the Program. This membership can be summarized as:

Member	Role	Program Status
1	Chair	Within Program
2	Faculty	Within Program
3	Faculty	Outside Program
4	External examiner	Outside KAUST
5	Approved Research Scientist	Inside KAUST
6	Additional Faculty	Inside or outside KAUST

NOTES

- Members 1 – 4 are required. Members 5 and 6 are optional
- Co-chairs may serve as either Member 2, 3 or 6
- Adjunct Professors and Professor Emeriti may retain their roles on current committees, but may not serve as chair on any new committees
- Professors of Practice and Research Professors may serve as Members 2 , 3 or 6 depending upon their affiliation with the student's program. They may also serve as co-chairs
- Visiting Professors may serve as Member 6, but not as the external examiner