

Office of the Registrar

Request for Waiver of Degree Requirements



Student Name _____
First Middle Last

Student ID Number Program _____ Degree: _____ Date: _____ (mm/dd/year)

Degree Requirement Requested to be waived and the proposed substitute for the waiver requirement(s).

Explain the circumstances that justify the waiver

Approval

Academic Advisor: _____ Signature: _____ Date: _____ Approved YES NO

Program Chair: _____ Signature: _____ Date: _____ Approved YES NO

Dean (or designee): _____ Signature: _____ Date: _____ Approved YES NO

Program Use

Processed by: _____ Signature: _____ Date: _____

Student and advisor advised? Confirmed by: _____ Date: _____

Registrar's Office advised? Confirmed by: _____ Date: _____

The division should utilize the following criteria when considering waiver requests:

- The division cannot waive the following requirements.
 - Masters students: Completing at least 36 credits with a passing grade; a minimum GPA of 3.0; and completing the WEP requirement.
 - PhD students: Passing a dissertation defense, submitting an approved dissertation to the KAUST library, a minimum of 2.5 years residency at KAUST; a minimum GPA of 3.0; and passing the WEP requirement, if not already completed.
- Core or mandatory courses listed in the program guide can be waived under exceptional circumstances.
- Waiving of more than one course should include approval of the Vice President for Academic Affairs.