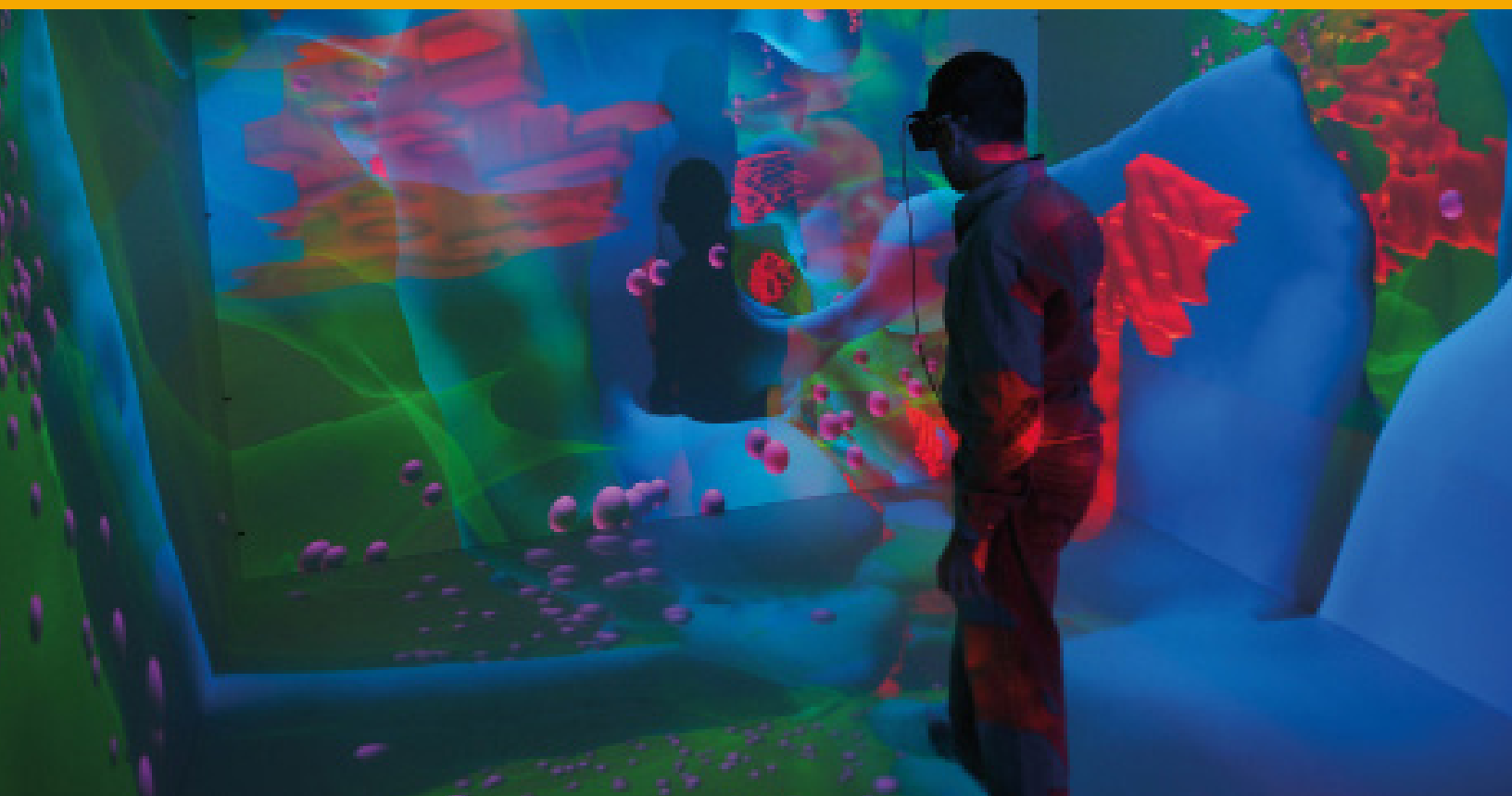


# BIOSCIENCE

## Program Guide

2016/2017





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## 1. Aims and Scope

The Bioscience Program provides introduction to living systems with courses in cell and molecular biology and biophysics. The program is comprised of two tracks of self-contained courses consisting of lectures, seminars and laboratory classes. Each course provides an in-depth review of the subject and examples of current research in the field.

## 2. Assessment Test

Students are admitted to KAUST from a wide variety of programs and backgrounds. In order to facilitate the design of an appropriate study plan for each individual student, all incoming students will be required to take an assessment during orientation week. There is no grade for the assessment.

The purpose of the assessment is to determine whether students have mastered the prerequisites for undertaking graduate-level courses taught in the program. The Advisor uses the results of the assessments to design, if necessary, a remedial study plan with a list of courses aimed at addressing content areas that may impede a student from successful completion of the degree requirements. Students are encouraged to prepare for the assessment by refreshing the general knowledge gained from their undergraduate education before arriving at KAUST. The remedial study plan requirements must be satisfactorily completed in addition to the University degree requirements.

## 3. Master's Degree Coursework

The Master's Degree (M.S.) is awarded upon successful completion of a minimum of 36 credit hours. A minimum GPA of 3.0 must be achieved to graduate. Individual courses require a minimum of a B- for course credit. Students are expected to complete the M.S. degree in three semesters and one summer session.

### 3.1 M.S. Course Requirements

- Mandatory Courses
- Core courses
- Elective courses
- Research/Capstone Experience
- Graduate Seminar 298 (non-credit): All students are required to register and receive a satisfactory grade for every semester the program requires they attend.

#### 3.1.1 Mandatory Courses (12 credits)

##### Track 1: Cell and Molecular Biology

- B 204 Genomics
- B 224 The Cell: Structure, Development and Physiology I
- B 213 The Cell: Structure, Development and Physiology II
- B 241 Molecular and Cellular Biology Lab

##### Track 2: Bioengineering

- B 206 Synthetic Biology and Biotechnology
- B 224 The Cell: Structure, Development and Physiology I
- B 213 The Cell: Structure, Development and Physiology II
- B 241 Molecular and Cellular Biology Lab



### 3.1.2 Core Courses (6 credits) – choose 2 courses

#### Track 1: Cell and Molecular Biology

- B 211 Fundamentals of Molecular Microbiology
- B 316 Foundations in Bioimaging
- B 214 Biomolecular Structure and Function

#### Track 2: Bioengineering

- B 317 Advanced Environmental Microbiology
- PS 302 Biochemistry and Metabolic Engineering
- ChemS 340 Advanced Organic Chemistry

These core courses are designed to provide a student with the background needed to establish a solid foundation in the program area.

### 3.1.3 Elective Courses (6 credits) – choose 2 courses

#### Track 1: Cell and Molecular Biology

- B 206 Synthetic Biology and Biotechnology
- B 311 Imaging at a Nanoscale using Electron Microscopy
- B 317 Advanced Environmental Microbiology
- B 390 Epigenetics and Chromatin
- B 390 Special Topics: Bioinformatics
- AMCS 210 Applied Statistics and Data Analysis
- Others upon approval of the advisor

#### Track 2: Bioengineering

- B 204 Genomics
- B 209 Molecular Genomics
- B 214 Biomolecular Structure and Function
- B 390 Special Topics : Epigenetics and Chromatin
- B 390 Special Topics: Bioinformatics
- B 390 Special Topics :Tissue Engineering and Regenerative Medicine
- EnSE 310 Colloids, Interfaces and Surfaces
- EnSE 314 Public Health Microbiology
- AMCS 210 Applied Statistics and Data Analysis
- Others upon approval of the advisor

The elective courses are designed to allow each student to tailor his/her educational experience to meet individual research and educational objectives, with the permission of the student's academic advisor



### 3.1.4 Research/Capstone Experience (12 credits):

See sections for thesis and non-thesis options below.

### 3.1.5 Winter Enrichment Program

Students are required to satisfactorily complete at least one full Winter Enrichment Program (WEP).

### 3.2 M.S. Thesis Option

Students wishing to pursue the thesis option must apply by the ninth week of their second semester for a thesis and must have at least a 3.2 cumulative GPA.

A minimum of 12 credits of Thesis research (297) is required. Students are permitted to register for more than 12 credits of M.S. thesis research as necessary and with the permission of the Thesis Advisor.

The selected Thesis Advisor must be a full time program-affiliated assistant or associate or full professor at KAUST. The student may also select an advisor from another program at KAUST. This advisor can only become project-affiliated for the specific thesis project upon program level approval. Project-affiliation approval must be completed prior to commencing research.

#### 3.2.1 M.S. Thesis Defense Requirements

An Oral Defense of the M.S. thesis is required although it may be waived by the Deans Office under exceptional circumstances. A requirement of a public presentation and all other details are left to the discretion of the Thesis Committee.

A written thesis is required. It is advisable that the student submit a final copy of the thesis to the Thesis Committee members at least two weeks prior to the defense date.

- Students are required to comply with the university formatting guidelines provided by the library <http://libguides.kaust.edu.sa/theses>.
- Students are responsible for scheduling the thesis defense date with his/her Thesis Committee.
- A pass is achieved when the committee agrees with no more than one dissenting vote, otherwise the student fails. The final approval must be submitted at the latest two weeks before the end of the semester.

#### 3.2.2 M.S. Thesis Defense Committee


The M.S. Thesis Defense committee, which must be approved by the student's Dean, must consist of at least three members and typically includes no more than four members. At least two of the required members must be KAUST faculty. The Chair plus one additional faculty member must be affiliated with the student's program. This membership can be summarized as:

#### Member Role Program Status:

Member	Role	Program Status
1	Chair	Within Program
2	Faculty	Within Program
3	Faculty or Approved Research	Outside Program
4	Additional Faculty	Inside or outside KAUST

#### Notes:

- Members 1 – 3 are required. Member 4 is optional.
- Co-chairs may serve as Member 2, 3 or 4, but may not be a Research Scientist.
- Adjunct Professors and Professor Emeriti may retain their roles on current committees, but may not serve as chair on any new committees.

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- Professors of Practice and Research Professors may serve as Members 2, 3 or 4 depending upon their affiliation with the student's program. They may also serve as co-chairs.
  - Visiting Professors may serve as Member 4.

View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

### 3.3 M.S. Non Thesis Option

Students wishing to pursue the Non-Thesis options must complete a minimum of 6 credits of directed research (299). Summer internship credits may be used to fulfil the research requirements provided that the summer internship is research-based. Summer internships are subject to approval by the student's academic advisor.

Students must complete the remaining credits through one or a combination of the options listed below:

- Broadening Experience Courses : Courses that broaden a student's M.S. experience.
- Ph.D.-Level Courses : Courses numbered 300 or greater. Any course in the Ph.D. core requirements that is passed with a minimum grade of B- may be used towards meeting the core Ph.D. requirements of the program if the student chooses to continue for a Ph.D. degree in KAUST.
- Internship: Research-based summer internship (295). Students are only allowed to take one internship.

It should be noted that a student may also combine courses to satisfy the six (6) credit requirement. For example, a student could take one Ph.D.-level course and one graduate-level course in another program. A student may not enroll in two summer internships.

## 4. Doctor of Philosophy

The Doctor of Philosophy (Ph.D.) degree is designed to prepare students for research careers in academia and industry. It is offered exclusively as a full-time program.

There is a minimum residency requirement at KAUST of 3.5 years for students entering with a B.S. degree and 2.5 years for students entering with an M.S. degree. A minimum GPA of 3.0 must be achieved on all Doctoral coursework. Individual courses require a minimum of a B- to earn course credit.

### The Ph.D. degree includes the following steps:

- Securing a Dissertation Advisor.
- Successful completion of program coursework.
- Passing the Qualifying Examination.
- Passing the Dissertation Proposal Defense to obtain candidacy status.
- Preparing, submitting and successfully defending a Doctoral dissertation.

### 4.1 Ph.D. Course Requirements

The required coursework varies for students entering the Ph.D. degree with a B.S. degree or a relevant M.S. degree. Students holding a B.S. degree must complete all program core/mandatory courses and elective courses outlined in the M.S. degree section and are also required to complete the Ph.D. courses below. Students entering with a B.S. degree may also qualify to earn the M.S. degree by satisfying the M.S. degree requirements; however, it is the student's responsibility to declare their intentions to graduate with an M.S.

Students entering the Ph.D. degree with a relevant M.S. degree must complete the requirements below, though additional courses may be required by the Dissertation Advisor.





## Ph.D. Courses

- Two 300-level courses.
- Graduate Seminar 398 (non-credit): students are required to register and receive a satisfactory grade for every semester the program requires they attend.
- Winter Enrichment Program: Students are required to satisfactorily complete at least one full Winter Enrichment Program (WEP) as part of the degree requirements. Students who completed WEP requirements while earning the M.S. degree are not required to enrol in a full WEP for a second time in the Ph.D. degree.

Students entering the program with an M.S. degree from KAUST may transfer unused coursework toward the Ph.D. program requirements subject to program level approval. Students transferring from another university's Ph.D. program may receive some dissertation research and coursework credit on a case by case basis for related work performed at the original institution upon approval by the Dean. However, such students must still satisfy the Qualifying Exam and Dissertation Proposal Defense requirements at KAUST. If these milestones were passed at the original institution, the proposal may be the same if approved by the Dissertation Advisor.

### 4.2 Ph.D. Designation of Dissertation Advisor

The selected Dissertation Advisor must be a full time program-affiliated assistant, associate or full professor at KAUST. The student may also select an advisor from another program at KAUST. This advisor can only become project-affiliated for the specific thesis project with program level approval. Project affiliation approval must be completed prior to commencing research.

View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

### 4.3 Ph. D. Candidacy

In addition to the coursework requirements, the student must successfully complete the required Ph.D. Qualification Milestones to progress towards Ph.D. candidacy status. These milestones consist of the Subject based Qualifying Examination and Ph.D. proposal defense.

#### 4.3.1 Subject-based Qualifying Exam

The purpose of the Subject-based Qualifying Exam is to test the student's knowledge of the subject matter within the field of study. All students entering the Ph.D. program with a B.S. degree must take this examination within two years of their admission. Students admitted to the program with an M.S. degree must take this exam within one year. Students who fail the Subject-based Qualifying Exam with no retake or fail the retake will be dismissed from the university.

#### 4.3.2 Ph.D. Dissertation Proposal Defense Committee

Formation of Dissertation Proposal Defense Committee must include the following members:

- First member: Dissertation Advisor who acts as committee chair.
- Second member: Program or Program-affiliated faculty member.
- Third member: KAUST faculty member from another program.

The Proposal Dissertation Committee must be approved by the Dean. Once constituted, the composition of the Proposal committee can only be changed with the approval of both the Dissertation Advisor and the Dean.

View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

#### 4.3.3 Ph.D. Dissertation Proposal Defense

The purpose of the Dissertation Proposal Defense is to demonstrate that the student has the ability and is adequately prepared to undertake Ph.D. level research in the proposed area. This preparation includes necessary knowledge of the chosen subject, a review of the literature and preparatory theory or experiment as applicable.





The Dissertation Proposal Defense is the second part of the qualification milestones that must be completed to become a Ph.D. Candidate. Ph.D. students are required to complete the Dissertation Proposal Defense within 1 year after passing the qualifying exam. The Dissertation Proposal Defense includes two aspects: a written research proposal and an oral research proposal defense. Ph.D. students must request to present the Dissertation Proposal Defense to the Proposal Dissertation Committee at the beginning of the semester they will defend their proposal.

There are four possible outcomes from this Dissertation Proposal Defense:

- Pass
- Pass with conditions
- Fail with retake
- Fail without retake

A pass is achieved when the committee agrees with no more than one dissenting vote, otherwise the student fails. In the instance of a Pass with conditions, the entire committee must agree on the required conditions and if they cannot, the Dean decides. The deadline to complete the conditions is one month after the defense date, unless the committee unanimously agrees to change it.

In the instance of a Fail without Retake, the decision of the committee must be unanimous. The deadline to complete the retake is six months after the defense date, unless the committee unanimously agrees to reduce it. Students who fail the Dissertation Proposal Defense, or who fail the retake, will be dismissed from the University.

A student who successfully passes the Dissertation Proposal Defense is deemed a Ph.D. Candidate.

#### 4.4 Ph.D. Defense

To graduate, a Ph.D. candidate has to form a Ph.D. dissertation defense committee, finalize the Ph.D. dissertation and successfully defend his/her Ph.D. dissertation.

##### 4.4.1 Ph.D. Dissertation Defense Committee

The Ph.D. Dissertation Defense committee, which must be approved by the student's Dean, must consist of at least four members and typically includes no more than six members. At least three of the required members must be KAUST faculty and one must be an examiner who is external to KAUST. The Chair, plus one additional faculty member, must be affiliated with the student's program. The external examiner is not required to attend the defense, but must write a report on the dissertation and may attend the dissertation defense at the discretion of the Program. This membership can be summarized as:

#### Member Role Program Status:

Member	Role	Program Status
1	Chair	Within Program
2	Faculty	Within Program
3	Faculty	Outside Program
4	External Examiner	Outside KAUST
5	Approved Research Scientist	Inside KAUST
6	Additional Faculty	Inside or outside KAUST



## Notes:

- Members 1 – 4 are required. Members 5 and 6 are optional.
- Co-chairs may serve as either Member 2, 3 or 6.
- Adjunct Professors and Professor Emeriti may retain their roles on current committees, but may not serve as chair on any new committees.
- Professors of Practice and Research Professors may serve as Members 2, 3 or 6 depending upon their affiliation with the student's program. They may also serve as co-chairs.
- Visiting Professors may serve as Member 6, but not as the external examiner.

The only requirement with commonality with the proposal committee is the supervisor, although it is expected that other members will carry forward to this committee. The supervisor is a non-voting member on the committee.

If the student has a co-supervisor this person can be considered one of the above four members required, provided they come under the categories listed (i.e., meets the requirements of position).

It is the responsibility of the student to inform the Dissertation Defense Committee of his/her progress, deadlines for submitting graduation forms, the defense date, etc. It is expected that the student submits her/his dissertation six weeks prior the defense date in order to receive feedback from the committee members in a timely manner.

### 4.4.2 Ph.D. Dissertation Defense

The Ph.D. degree requires the passing of the defense and acceptance of the Dissertation. The final defense is a public presentation that consists of an oral defense followed by questions and may last a maximum of three hours.

The student must determine the defense date with agreement of all the members of the Dissertation Committee. It is the responsibility of the student to notify and submit the required documents to the Graduate Program Coordinator at the beginning of the semester they intend to defend. It is also expected that the student submits their written dissertation to the committee two months prior to the defense date in order to receive feedback. The written dissertation is required to comply with the university requirements.

Formatting guidelines provided by the library <http://libguides.kaust.edu.sa/theses>

There are four possible outcomes from this Dissertation Final Defense:

- Pass
- Pass with conditions
- Fail with retake
- Fail without retake

A pass is achieved when the committee agrees with no more than one dissenting vote, otherwise the student fails. If more than one member casts a negative vote, one retake of the oral defense is permitted if the entire committee agrees. In the instance of a Pass with conditions, the entire committee must agree on the required conditions and if they cannot, the Dean decides. The deadline to complete the revisions is one month after the defense date, unless the committee unanimously agrees to reduce it. The deadline to complete the retake is four months after the defense date, unless the committee unanimously agrees to reduce it. Students who fail the Dissertation Defense or who fail the retake will be dismissed from the university.

Evaluation of the Ph.D. Dissertation Defense is recorded by submitting the Result of Ph.D. Dissertation Defense Examination form within three days after the defense.



## 5. Program Courses and Descriptions

100-level courses are preparatory in nature and do not count towards the MS or PhD degrees

### B101 - Introductory Biochemistry

This class targets at students with entry-level background in Biochemistry. It serves as refreshment as well as a boost course for those aiming to major in all disciplines in biology. The class starts with covering the chemistry principles that governs protein folding, mechanisms, kinetics and regulation. It then expands on these principles to introduce the structures and metabolisms of carbohydrates and lipids. The second half of the course focuses on introducing the foundation behind membrane functions, energy conversion pathways and the key metabolic pathways.

In addition to the upfront classroom teaching, the class will apply problem-based learning strategy to strengthen the critical thinking and quantitative skills of the students. This course will provide foundation that is necessary for many classes in BESE division with particular support to the advanced Cell Biology courses B213 and B224, Molecular and Cell Biology lab B241, Bimolecular Structure and Function B214 and Biochemistry and Metabolic Engineering B305.

### B102 - Introductory Cell Biology

This class targets students with entry-level background in cell biology. It serves as refreshment as well as a boost course for those aiming to major in all disciplines in biology. The class starts with defining the main terminology and fundamental principles of cell biology, it then recapitulates the different building blocks of cells from molecular to organelle level. Using a combination of upfront classroom teaching and problem-based learning, the principles of signaling, metabolism and energy homeostasis are discussed in the context of cellular organization.

Selected examples of different aspects of cell biology are examined to provide students with the central scientific concepts of this field that are essential for the advanced Cell Biology courses B213 and B224. These concepts are also important foundation to several other courses in BESE. A major aim of the class is to demonstrate students how deductive processes are applied in the life sciences for the gain of new knowledge.


### B103 - Introductory Microbiology

This course aims at an audience with basic experience in microbiology. It will serve students intending to major in all disciplines in biology as opportunity to refresh existing knowledge as well as to broaden their horizon. The class starts with an overview over microbial cell structure and functions, metabolism and growth control as well as basic microbial genomics and genetics and their relevance for biotechnology. Microbial systematics and metabolic diversity will be introduced and illustrated by selected examples from different microbial taxa. Finally, the pivotal role of microorganisms in large scale ecological processes will be discussed and their interaction with other organisms, including humans, will be covered.

Upfront-style teaching to classes will be combined with problem-based interactive approaches. Exemplary problems will be discussed to introduce students to essential topics that will be prerequisites for Fundamental of Microbiology B211, Advanced Environmental Microbiology B313 and Genomics B204. It will also provide complementary foundation to the advanced Cell Biology courses B213 and B224 and Synthetic Biology and Biotechnology B206. In addition, a central aim of the class is to help students realize how deductive processes are harnessed in biological research to gain new insight.

### B104 - Introductory Molecular Biology

This course aims at an audience with basic competences in molecular biology and genetics. It will serve as a reminder as well as extension course for those intending to major in all disciplines in biology. The class starts with an overview over the features of DNA as the carrier of genetic information in cells and the mechanisms by which it is maintained over cell generations. Further, it addresses the fundamental mechanisms by which the information encoded in DNA is transcribed into RNA and then translated into proteins as functional units. Basic concepts of eukaryote genetics such as chromosome function and Mendelian heredity will be covered as well as aspects of bacterial genetics relevant for experimental molecular biology.



Upfront teaching will be combined with problem-based interactive approaches. Exemplary problems will be studied to further familiarize students with the essential concepts that are required for the advanced Cell Biology courses B213 and B224, Genomics B204 and Synthetic Biology and Biotechnology B206. A central goal of the course is to make students aware of how deductive processes are applied in biological research for the advancement to new insight.

### B204 - Genomics (3-0-3)

Principles and technologies for generating genomic information for ecological, biomedical and biotechnological applications. Technologies will be introduced progressively, from DNA to RNA to protein to whole cell systems. The integration of biology, chemistry, engineering and computational sciences will be stressed. Topics include: Technology for the High-throughput Sequencing, Methods for annotating genomes, characterizing functional genes, Gene Expression, Comparative Genomics, Population Genomics, Proteomic Technologies and Systems Biology.

### B206/306 - Synthetic Biology and Biotechnology (3-0-3)

Introduction to genetic circuits in natural systems; engineering principles in biology; BioBricks and standardization of biological components; numerical methods for systems analysis and design; fabrication of genetic systems in theory and practice; transformation and characterization; examples of engineered systems.

### B209 - Molecular Genetics (3-0-3)

Essentials of Mendelian and molecular genetics as the basis for current models of prokaryotic and eukaryotic genetic exchange and gene expression. Introduction to molecular biology. Chromosome organization; mechanisms and consequences of recombination; gene organization, operons/regulons, control of transcription, translation and epigenetics. Data handling and problem solving; critical essays and discussion of literature.

### B211 - Fundamentals of Molecular Microbiology (3-0-3)

This course is designed to provide introductory concepts on fundamentals of microbiology. This course covers basic knowledge on molecular biology of microorganisms, microbial bio-diversity, microbial diseases. In the end, a series of practical sessions will also be included to provide students with some basic skills in molecular microbiology.

### B213 - The Cell: Structure, Development and Physiology II (3-0-3)

Pre-requisite: It is mandatory that B244 The Cell: Structure, Development and Physiology I be taken in the Spring Semester. The scope of this course is to provide a comprehensive overview of eukaryotic cell structure and the fundamental functional aspects of membranes, organelles, nuclear architecture, genome and epigenome in the context of development, specialization, and integration with the environment.

### B214 - Biomolecule Structure and Function I (3-0-3)

This course is destined to provide biologists with the most important tools in biophysics, in particular concerning structural biology, and advanced direct imaging methods. Thus the course aims at allowing biology students to understand advanced imaging methods well enough to critically evaluate research in these areas, plan own experiments and fully profit from available resources (for example the PDB). For students in the field of bioscience, this course should also provide a solid basis for their own experimental research, especially through its emphasis of hands-on practical tutorials.

### B224 - The Cell: Structure, Development and Physiology I (3-0-3)

The scope of this course is to provide a comprehensive overview of eukaryotic cell structure and the fundamental functional aspects of membranes, organelles, nuclear architecture, genome and epigenome in the context of development, specialization, and integration with the environment.

### B241 - Molecular and Cellular Biology Lab (3-0-3)

This course covers principles and practice of basic molecular and cellular biology techniques; Introduction to skills in a Molecular and Cellular Biology lab; Plasmids: transformation, isolation and restriction digestion; protein production, purification and functional assay; Small-interfering RNAs (siRNA) and gene expression; Isolation of RNA and Analysis of gene expression by Polymerase Chain Reaction (PCR) and RT-qPCR; Immunofluorescence: following cellular movement of a shuttling RNA-binding protein before and after stress.



### B295 - Internship(variable credit) (Summer semester)

Master-level supervised research.

### B297 - MS Thesis Research (variable credit)

Master-level research leading to a formal written thesis and oral defense thereof.

### B298 - Graduate Seminar

Master-level seminar focusing on special topics within the field.

### B299 - Directed Research (variable credit)

Master-level supervised research.

### B311 - Imaging at a Nanoscale using Electron Microscopy(3-0-3)

This course will focus on the theory, fundamental operating principles and specimen (sample) preparation techniques of the transmission electron microscopy (TEM) and scanning electron microscopy (SEM). Techniques used in imaging at submicron and nanometer scale will be demonstrated using case studies. This course is ideal for graduate students in biological and material science who want to use electron microscopy in their research.

### B316 - Foundations in Bioimaging (3-0-3)

This course provides a comprehensive overview of bio-imaging techniques including fundamental concepts and applications, which allow biology students to design imaging experiments for their own research. The course covers basic optics and spectroscopy, optical microscopy techniques, advanced fluorescence microscopy and single-molecule imaging techniques. The course also introduces label-free optical imaging methods including Raman and infrared microscopy and holographic microscopy. Introduction to advanced methods for manipulation of single cells and single molecules (optical and magnetic tweezers) and correlative light and electron microscopy (CLEM) will be also provided together with some concept about the newest in-situ transmission electron microscopy (TEM) for biological applications

### B317 - Advanced Environmental Microbiology

Pre-requisite: B 211, EnSE 203 or B 206.

The course introduces the principles and applications of microbial biotechnology for the environment under the concepts of Microbial Resource Management. The course illustrates the biology, ecology, production and application of microorganisms for sustainable agriculture and environmental bioremediation and cleanup. The course is divided in four sections: 1) "Microbial diversity and soil fertility" illustrates prokaryote phylogeny and the microbial role in the soil/plant ecosystem. 2) "Microbial antagonism and biocontrol" deals with the biology, ecology and biotechnology of symbiotic and antagonistic microorganisms against phytopathogens and insects. 3) "Microbial technologies for environmental decontamination and bioremediation" introduces the metabolic pathways for pollutants' degradation and the technologies for their exploitation in aquatic and terrestrial ecosystems. 4) "The industrial production of microorganisms for environmental applications" illustrates the principles of industrial microbiology including strain selection, microbial growth, and the fermentative process.

### B345 - Advanced Topics in Bioscience (3-0-3)

The course reviews current topics in bioscience, particularly relying on scientific journal publications to provide case studies, illustrative examples, classic studies and controversial findings pertinent to specific fields within biosciences. The course will feature an emphasis on primary literature searches, reading and assessment of primary literature. It is expected that the student reads no less than 5 scientific papers per week in the prescribed topic area and is capable of presenting and critically discussing the content of these publications. In this level 300 course, the student assessment is based on active participation in the lectures and tutorials.

### B390 - Special Topics : Epigenetics and Chromatin

The major aim of the 4 week summer block course is to train participants (max. 20) in Chromatin Biology, Epigenome Structure and Nuclear Organization to address fundamental questions in Epigenetics and Gene Regulation: not only theory but also try out in practice how cutting-edge technologies can be used to answer outstanding questions at the frontiers of research. The course is shaped according to EMBL and MPI advanced method courses for Ph.D. students. Each week will be focused on one method.



Highly recognized, invited instructors from abroad and Profs. Orlando and Fischle (including their laboratories staff) will introduce the technologies on the basis of discussion of basic and current work. Hands on experiments with step-by-step instructions will be carried out. Note that students must be able to undertake a further 3 credits of Direct Research or Dissertation Research during the summer session to satisfy the full time registration requirements

#### **B390 - Special Topics: Bioinformatics**

Computational Biology and Bioinformatics is an advance and practical course, hands-on approach to the field of computational biology and bioinformatics. The course is recommended for both molecular biologists and computer scientists desiring to understand the major issues concerning analysis of genomes, sequences and learns large scale modelling of complex systems. Various existing methods will be critically described and the strengths and limitations of each will be discussed.

#### **B390 - Special Topics : Tissue Engineering and Regenerative Medicine**

The course covers major topics in tissue engineering and regenerative medicine. The fast moving fields of tissue engineering and regenerative medicine are considered to have transformative implications for future biomedical applications and the future health care. This course should give an overview on the current state in tissue engineering and regenerative medicine, for example stem cell bioengineering and cell therapy, at the level of basic principles and of specific applications, with additional focus on clinical trials.

#### **B397 - Ph.D. Dissertation Research (variable credit)**

Ph.D.-level research leading to a formal written dissertation and oral defense thereof.

#### **B398 - Graduate Seminar**

Doctoral-level seminar focusing on special topics within the field.

#### **B399 - Directed Research (variable credit)**

Doctoral-level supervised research.





## 6. KAUST University Requirements; Office of the Registrar

King Abdullah University of Science and Technology (KAUST) advances science and technology through bold and collaborative research. It educates scientific and technological leaders, catalyzes the diversification of the Saudi economy and addresses challenges of regional and global significance, thereby serving the Kingdom, the region and the world.

Research and education, as well as their transformative potential, are central to KAUST's mission. KAUST has a three-part mission:

Research at KAUST – both basic and goal-oriented – is dedicated to advancing science and technology of regional and global impact. Research excellence inspires teaching and the training of future leaders in science and technology.

Research and education at KAUST energize innovation and enterprise to support knowledge-based economic diversification.

Through the synergy of science and technology, with a focus on innovation and enterprise, KAUST is a catalyst for transforming people's lives.

In support of this mission, King Abdullah University of Science and Technology offers eleven graduate programs leading to M.S. and Ph.D. degrees.

KAUST Offers the Following two Degrees:

The M.S. degree typically takes three semesters and a summer to complete (18 months). The degree allows flexibility for internships, research, and academics. Learn more about M.S. degree requirements.

The Ph.D. degree is typically a three- to four-year post-master's degree. The Ph.D., involves original research, culminating in a research dissertation. Learn more about Ph.D. degree requirements.

There are three academic divisions:

### Biological and Environmental Science and Engineering (BESE)

- Bioscience (B)
- Environmental Science and Engineering (EnSE)
- Marine Science (MarS)
- Plant Science (PS)

### Computer, Electrical and Mathematical Science and Engineering (CEMSE)

- Applied Mathematics and Computational Science (AMCS)
- Computer Science (CS)
- Electrical Engineering (EE)

### Physical Science and Engineering Division (PSE)

- Chemical and Biological Engineering (CBE)
- Chemical Science (ChemS)
- Earth Science and Engineering (ErSE)
- Mechanical Engineering (ME)

Each program is administered by a Graduate Committee and a Graduate Chair. Courses for each program will be listed at the 100 (non-credit), 200, 300 or 400 level.





## 7. Master's Program

### 7.1 Admissions

Admission to the M.S. program requires the satisfactory completion of an undergraduate B.S. degree in a relevant or related area, such as Engineering, Mathematics or the Physical, Chemical and Biological Sciences.

### 7.2 Master's Degree requirements

The M.S. degree requires successful completion of 36 credits. Students are expected to complete the M.S. degree in three semesters plus one summer session. Degree requirements are divided into three sections: Core Curriculum; Elective Curriculum; and Research/Capstone Experience.

**Core Curriculum (9-15 credits):** This portion of the degree program is designed to provide a student with the background needed to establish a solid foundation in the program area over and above that obtained through undergraduate studies.

**Elective Curriculum (9-15 credits):** This portion of the degree program is designed to allow each student to tailor his/her educational experience to meet individual research and educational objectives. Depending upon the program and the objectives, this may be met by added coursework or by additional research experience.

**Research/Capstone Experience (12 credits):** The details of this portion of the degree program are uniquely determined by the student and his/her advisor and will involve a combination of research and other capstone experiences that build on the knowledge gained in coursework.

- Satisfactory participation in KAUST's Summer Session's and Winter Enrichment Program (WEP) are mandatory.
- Summer Session courses are credit bearing and apply toward the degree.
- WEP courses do not earn credit towards the degree.

At least thirty-six (36) degree credits must be completed in graduate-level courses and research projects. These courses should be 200-level or above and must be approved by the student's advisor. Additional non-credit bearing activities, such as graduate seminars, may be required by the Program. Details on the specific program expectations as well as the difference between the thesis and non-thesis degree options can be found through the link in the Program Guide: (<http://www.kaust.edu.sa/academics/programs/degrees.html>).


View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

#### 7.2.1 Thesis Requirements

Students wishing to pursue a thesis as part of their M.S. degree, must identify a research advisor and must file for thesis status. The application for the thesis option is due to the Registrar's Office by the ninth week of the student's second semester at KAUST Criteria for Acceptance into the Master's Degree with Thesis program. Students should have a well-constructed thesis proposal that includes a time-line for completion. The thesis proposal must be approved by the research advisor and the Dean of the Division.

In the case of an optional thesis program, the student should have a minimum GPA of 3.2 and at least 12 credit hours completed at the conclusion of the first semester and be registered in at least 12 credit hours during the second semester. The research advisor must indicate that he/she endorses the thesis topic and scope of work and that it could reasonably be completed by the end of the third semester. Alternatively, the faculty member agrees to a longer time frame, not to exceed the end the fourth semester and to cover the student and experimental costs that accrue during this period.

The student's program of study should be structured such that the student may change to the M.S. without Thesis option and finish the degree by the end of the student's third semester.



Thesis format requirements are described in the KAUST Thesis and Dissertation Guidelines (<http://libguides.kaust.edu.sa/theses>).

### Thesis Defense

Evaluation of satisfactory completion of M.S. thesis work is performed by the M.S. Thesis Defense Committee.

The evaluation of M.S. thesis credits comprises of a satisfactory or unsatisfactory grade. The requirement of a public seminar based on the student's work is left to the discretion of the M.S. thesis advisor.

The student is responsible for scheduling the thesis defense date with his/her supervisor and committee members. It is advisable that the student submits a written copy of the thesis to the thesis committee members at least two weeks prior the defense date.

#### M.S.Thesis Defense Committee

The M.S. Thesis Defense committee, which must be approved by the student's Dean, must consist of at least three members, and typically includes no more than four members. At least two of the required members must be KAUST faculty. The Chair plus one additional faculty member must be affiliated with the student's program. This membership can be summarized as:

#### Member Role Program Status:

Member	Role	Program Status
1	Chair	Within Program
2	Faculty	Within Program
3	Faculty or Approved Research	Outside Program
4	Additional Faculty	Inside or outside KAUST

#### Notes


Members 1 – 3 are required. Member 4 is optional. Co-chairs may serve as Member 2, 3 or 4, but may not be a Research Scientist. Adjunct Professors and Professor Emeriti may retain their roles on current committees, but may not serve as chair on any new committees. Professors of Practice and Research Professors may serve as Members 2, 3 or 4 depending upon their affiliation with the student's program. They may also serve as co-chairs. Visiting Professors may serve as Member 4

### 7.2.2 Non-Thesis Option

Students wishing to pursue the Non-Thesis options must complete a minimum of 6 credits of directed research (299). Summer internship credits may be used to fulfil the research requirements provided that the summer internship is research-based. Summer internships are subject to approval by the student's academic advisor.

Students must complete the remaining credits through one or a combination of the options listed below:

- Broadening Experience Courses : Courses that broaden a student's M.S. experience.
- Ph.D.-Level Courses : Courses numbered 300 or greater. Any course in the Ph.D. core requirements that is passed with a minimum grade of B- may be used towards meeting the core Ph.D. requirements of the program if the student chooses to continue for a Ph.D. degree in KAUST.
- Internship: Research-based summer internship (295). Students are only allowed to take one internship.



It should be noted that a student may also combine courses to satisfy the six (6) credit requirement. For example, a student could take one Ph.D.-level course and one graduate-level course in another program. A student may not enroll in two summer internships.

Students may select a KAUST faculty member from another program to act as a research advisor (for either thesis or directed research), but must provide a one-page description of the research and an explanation of how such research would be relevant to the degree program. Upon approval by the program and the Dean, the faculty member would be allowed to act as an affiliated faculty member and advisor for the student.

Please Note: Degree Programs may have additional requirement to those listed above.

View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

## 8. Ph.D. Program

### 8.1 Admissions

Ph.D. students apply for and enter a specific degree program. A faculty advisor is either immediately designated (in the case of a student being recruited by a specific faculty member) or temporarily assigned; in the latter case, the student is expected to identify a research advisor by (at the latest) the end of the first year.

There are three phases and associated milestones for Ph.D. students:

- Passing a qualifying exam
- Passing an oral defence of the dissertation proposal
- Dissertation phase with a final defense milestone.

### 8.2 Ph.D. Degree Requirements

There is a minimum residency requirement (enrolment period at KAUST) of 2.5 years for students entering with an M.S. degree, 3.5 years for students entering with a B.S. degree. Qualification and advancement to candidacy are contingent upon: (i) successfully passing Ph.D. coursework, (ii) designating a research advisor, (iii) successfully passing a qualifying exam, and (iii) writing and orally defending a research proposal. Possible outcomes include pass, failure with complete retake, failures with partial retake, and failure with no retake. Students not permitted to retake the exam, or who fail the retake, will be dismissed from the University. The maximum allotted time for advancement to candidacy for a student entering with a M.S. degree is two years; three years for students entering with a B.S.

Satisfactory participation in KAUST's Summer Session and Winter Enrichment Period (WEP) is mandatory. Summer Session courses are credit bearing and apply towards the degree. WEP courses do not earn credit towards the degree.


The required coursework is outlined below and see program for specific program course requirements:

- M.S. Degree
- Core courses
- Elective courses

### Ph.D. Degree

Two or more courses (6 credits of coursework) at 300 level  
Graduate seminar if required by the program.

Students entering the program with a relevant M.S. from another institution may transfer coursework toward the requirements of the M.S. degree listed above upon approval of the program.



Students entering the program with a M.S. from KAUST may transfer coursework toward both the M.S. and Ph.D. requirements listed above upon approval of the program and based on their program of study at KAUST.

Students entering with a B.S. from another institution may transfer in up to 9 credits of graduate level coursework towards the above requirements upon approval of the program. In addition, students entering with a B.S. may also qualify to earn a M.S. degree by satisfying the M.S. degree requirements as part of the Ph.D. program.

Some degree programs may require a diagnostic entrance exam as a basis for admission, and students may be required to complete additional coursework depending on their degree-granting institution. If the M.S. degree is from a subject other than the Ph.D. degree program, there may be additional courses required and specified by the advisor.

### 8.3 Candidacy

Achieving Ph.D. candidacy is contingent upon successfully passing a qualifying examination, acceptance by the research advisor of a written research proposal and successfully passing an oral examination. Details should be confirmed in the individual degree program material.

View a list of faculty and their affiliations: <https://www.kaust.edu.sa/en/study/faculty/faculty-advisors-by-program-areas>

Passing the qualification phase is achieved by acceptance of all committee members of the written proposal and a positive vote of all but, at most, one member of the oral exam committee. If more than one member casts a negative vote, one retake of the oral defense is permitted if the entire committee agrees. A conditional pass involves conditions (e.g. another course in a perceived area of weakness) imposed by the committee, with the conditional status removed when those conditions have been met. Once constituted, the composition of the qualification phase committee can only be changed upon approval by both the faculty research advisor and the division dean.

### 8.4 Dissertation Research Credits

Besides coursework (6 or more credit hours), dissertation research (course number 397) must be earned during the first (proposal preparation and defense) and second phases of the Ph.D. program. A full-time workload for Ph.D. students is considered to be 12 credit hours per semester (courses and 397) and 6 credit hours in summer (397 only). There is a minimum residency requirement (enrolment period at KAUST) of 2.5 years for students entering with an M.S. degree, 3.5 years for students entering with a B.S. degree. Ph.D. students typically complete the degree in 5 years.


### 8.5 Dissertation and Dissertation Defense

The Dissertation Defense is the final exam of the Ph.D. degree. It involves a public presentation of the results of the dissertation research followed by a question and answer session by the Ph.D. Dissertation Defense Committee. It is the responsibility of the student to inform the dissertation committee of his/her progress and meet deadlines for submitting defense date and graduation forms. It is expected that students will submit their dissertations to their committee six (6) weeks prior to the defense date in order to receive feedback from the committee members in a timely manner. However, the advisor may approve exceptions to this expected timeline. The dissertation format requirements are described in the KAUST Thesis and Dissertation Guidelines. <http://libguides.kaust.edu.sa/theses>

The result of the defense will be made based on the recommendation of the committee. There are four (4) possible results: Pass: the student passes the exam and the dissertation is accepted as submitted; Pass with revisions: the student passes the exam and the student is advised of the revisions that must be made to the text of the dissertation; Failure with retake: normally this means the student must do more research to complete the dissertation. The student must revise the dissertation and give another oral examination within four (4) months from the date of the first defense; and (4) Failure: the student does not pass the exam, the dissertation is not accepted, the degree is not awarded and the student is dismissed from the University.

### 8.6 PhD Dissertation Defense Committee

The Dissertation Defense is the final exam of the Ph.D. degree. It involves a public presentation of the results of the dissertation research followed by a question and answer session by the PhD Dissertation Defense Committee. It is the responsibility of the student to inform the dissertation committee of his/her progress and meet deadlines for submitting defense date and graduation forms. It is expected that students will submit their dissertations to their committee six (6) weeks prior to the defense date in



order to receive feedback from the committee members in a timely manner. However, the advisor may approve exceptions to this expected timeline. The dissertation format requirements are described in the KAUST Thesis and Dissertation Guidelines. <http://libguides.kaust.edu.sa/theses>

The result of the defense will be made based on the recommendation of the committee. There are four (4) possible results: Pass: the student passes the exam and the dissertation is accepted as submitted; Pass with revisions: the student passes the exam and the student is advised of the revisions that must be made to the text of the dissertation; Failure with retake: normally this means the student must do more research to complete the dissertation. The student must revise the dissertation and give another oral examination within six (6) months from the date of the first defense; and (4) Failure: the student does not pass the exam, the dissertation is not accepted, the degree is not awarded and the student is dismissed from the University.

The PhD Dissertation Defense committee, which must be approved by the student's Dean, must consist of at least four members, and typically includes no more than six members. At least three of the required members must be KAUST faculty and one must be an examiner who is external to KAUST. The Chair plus one additional faculty member must be affiliated with the student's program. The external examiner, is not required to attend the defense, but must write a report on the dissertation and may attend the dissertation defense at the discretion of the Program. This membership can be summarized as:

#### Member Role Program Status:

Member	Role	Program Status
1	Chair	Within Program
2	Faculty	Within Program
3	Faculty	Outside Program
4	External Examiner	Outside KAUST
5	Approved Research Scientist	Inside KAUST
6	Additional Faculty	Inside or outside KAUST

#### Notes

Members 1 – 4 are required. Members 5 and 6 are optional. Co-chairs may serve as either Member 2, 3 or 6.

Adjunct Professors and Professor Emeriti may retain their roles on current committees, but may not serve as chair on any new committees. Professors of Practice and Research Professors may serve as Members 2, 3 or 6 depending upon their affiliation with the student's program. They may also serve as co-chairs. Visiting Professors may serve as Member 6, but not as the external examiner.

It is the responsibility of the student to inform the dissertation committee of his/her progress and meet deadlines for submitting defense date and graduation forms. It is expected that students will submit their dissertations to their committee six (6) weeks prior to the defense date in order to receive feedback from the committee members in a timely manner. However, the advisor may approve exceptions to this expected timeline. The dissertation format requirements are described in the KAUST Thesis and Dissertation Guidelines. <http://libguides.kaust.edu.sa/theses>



## 9. Program Descriptions

The Master's and Doctoral degree program requirements listed above represent general university-level expectations. The specific details of each degree requirements are outlined in the descriptions of the individual degree programs.

### Course Notation

Each course is listed prefaced with its unique number and post fixed with (l-c-r) where:  
l is the lecture hours, to count toward fulfilling the student workload during a semester.  
c is the recitation or laboratory hours.  
r is the credit hours toward fulfilling a degree course requirement.

Eg CS 220 Data Analytics (3-0-3) has a total of three hours of lectures per week, has no labs and earns 3 credits for the semester

## 9.1 University Wide Courses

University-wide courses are courses in areas not tied to any specific degree program. They are designed to meet institutional requirements, provide broadening experiences or to provide supplemental preparation to support students in support of their degree. These are listed below.

### 9.1.1 English as a Second Language

These courses are designed to provide English language training for student who do not fully meet the university's English language entrance requirements and students will be assigned based on the student's level of English or proficiency.

#### ESL 101 English as a Second Language I (6-0-0)

ESL 101 is a foundational English skills course for reading, listening, speaking and writing. The course has a strong focus on teaching students the basics of academic writing and grammar structures in preparation for thesis work. Course materials are typically A2 level to help students acquire basic academic English skills required for graduate course work.

#### ESL 102 English as a Second Language II (3-0-0)

ESL 102 is a pre-intermediate English skills course for reading, listening, speaking and writing. The course continues to focus on building academic writing and grammar skills and also more emphasis on reading for academic purposes. Course materials are typically B1 level to help students further develop pre-intermediate English skills required for graduate course work.

#### ESL 103 English as a Second Language III (3-0-0)

ESL 103 is an upper-intermediate English skills course for reading, listening, speaking and writing. The course helps to further develop academic English skills necessary to successfully complete research and thesis work. Course materials are typically B2 level to help students refine upper-intermediate English skills required for graduate course work.

### 9.1.2 Enrichment Program WEP Courses

The Winter Enrichment Program (WEP) takes place in January each year and is designed to broaden student's horizons. WEP is an essential and core requirement of the degree programs at KAUST. Satisfactory completion of at least one WEP is required of all MS students as part of completion of the degree requirements. PhD students who did not receive their MS degree at KAUST are also required to satisfactorily complete at least one WEP. To satisfy this mandatory requirement, full participation must occur within a single WEP period.

### 9.1.3 Innovation and Economic Development

#### IED 210 Technology Innovation and Entrepreneurship (3-0-0)

This course introduces students to using an entrepreneurial and design thinking view to solving real world challenges including the pathway to commercializing research. It is about changing methods of thinking and equipping graduate students to be able to understand and manage innovation in the corporate world. This course is open to all M.S. students as an elective and to Ph.D. students with permission of their academic advisors.





### 9.1.4 IED 220 New Venture and Product Innovation Challenge (6-0-0)

This is an experiential, industry mentor-led program: this course will enable students to ‘learn-by-doing’ through the development of a fully formed business proposition for real intellectual property that has been developed in the Kingdom. The objective is to create a plan for commercialization and launch of a new product and/or new venture. The process will include students learning how to Creatively View Technology Opportunities; the Identification and Assessment of Opportunity; the Structuring and Packaging of a Validated Commercial Idea. In addition students will learn key skills including the development of real-world Strategy, Planning & Team Building; Integrating Continuous Feedback and Communicating Key Concepts to Different Audiences.

## 10. Grading

The KAUST grading system is a 4.0 scale utilizing letter grades, and these are the only grades that will be assigned.

A	=	4.00	C	=	2.00
A-	=	3.67	C-	=	1.67
B+	=	3.33	D+	=	1.33
B	=	3.00	D	=	1.00
B-	=	2.67	D-	=	0.67
C+	=	2.33	F	=	0.00

I	=	Incomplete
IP	=	In Progress
W	=	Withdrew
S	=	Satisfactory
U	=	Unsatisfactory
WF	=	Withdrew-Failed

### 10.1 Incomplete Grades

Students who complete the majority of the requirements for a course but are unable to finish the course may receive an incomplete (I) grade. A grade of Incomplete will be assigned only with the consent of the instructor of the course after the instructor and the student have agreed on the academic work that needs to be completed and the date it is due (but no later than the end of the second week of the following semester or session). When the requirements for the course are completed, the instructor will submit a grade that will replace the incomplete grade on the student’s academic record. Incompletes not completed by the end of the second week of the following semester or session will be changed to F (failing) grades.

Grades for students that are due to graduate:

Note that any incomplete grades (as well as fail grades) will mean a student will not graduate or receive a diploma during the Commencement ceremony.

Incomplete grades are granted to individual students on a case-by-case basis. Incomplete grades should not be used as a mechanism to extend the course past the end of the semester. Students are allowed only one incomplete grade while in a degree program at KAUST.

### 10.2 In Progress Grades

Thesis Research (297) or Dissertation Research (397) should be graded as IP (In Progress), S (satisfactory) or U (unsatisfactory) for each semester.

(These IP grades will be converted by the Registrar’s Office to “S” grades for all semesters, once the Office has been notified that the thesis or dissertation has been submitted to the Library).





### 10.3 Research or Seminar courses

Use the following grades for these research or seminar courses:

297	Thesis Research	Either IP or U
397	Dissertation Research	Either IP or U
295/395	Internship (summer)	Either S or U
298/398	Seminar	Either S or U
299/399	Directed Research	Either S or U

### Summer Session and Winter Enrichment Program:

Satisfactory participation in KAUST's Summer Session and Winter Enrichment Period (WEP) is mandatory. Summer Session courses are credit bearing and apply toward the degree. WEP courses do not earn credit towards the degree.

### 10.4 Cumulative Grade Point Average

A minimum GPA of 3.0 must be achieved in all coursework. Individual courses require a minimum of a B- for course credit.

## 11. Academic Standing

A student's academic standing is based on his/her cumulative performance assessment and a semester performance based on the number of credits earned and GPA during the most recently completed semester.

Academic standing classifications are divided into four (4) categories of decreasing levels of academic performance: Good Standing; Academic Notice; Academic Probation; and (4) Academic Dismissal.

### Cumulative Assessment

GPA	Academic standing
3.00 – 4.00	Good Standing
2.67 – 2.99	Academic Notice
2.33 – 2.66	Academic Probation
Below 2.33	Academic Dismissal

S/U Performance	Academic Standing
0 – 2 credits	GPA Standing
3 – 5 credits	GPA Standing less one category
6 – 8 credits	GPA Standing less two categories
9+ credits	Academic Dismissal

### Semester Assessment

Registered in 12 credits	
Credits Earned	Academic Standing
12+credits	GPA Standing
9-11credits	GPA Standing less one category
6- 8 credits	GPA Standing less two category
0- 5 credits	Academic Dismissal



### Semester Assessment

Registered in 9 credits	
Credits Earned	Academic Standing
9 + credits	GPA Standing
6 – 8 credits	GPA Standing less one category
3 – 5 credits	GPA Standing less two category
0 – 2 credits	Academic Dismissal

### Summer Session Assessment

Credits Earned	Academic Standing
6 credits	GPA Standing
3 – 5 credits	GPA Standing less one category
0 – 2 credits	GPA Standing less two categories

## Definitions

### Good Standing

Student is making satisfactory academic progress toward the degree.

### Academic Notice

Student is not making satisfactory progress toward the degree. A student placed on Academic Notice will be monitored in subsequent semesters to ensure satisfactory progress toward the degree (see Good Standing). If the student's performance does not improve in the following semester, the student will be placed on academic probation.

### Academic Probation

Student is not making satisfactory progress toward the degree. A student placed on Academic Probation will be monitored in subsequent semesters to ensure satisfactory progress toward the degree (see Good Standing). If the student's performance does not improve in the following semester, the student will be academically dismissed.

### Academic Dismissal

Student is not making satisfactory progress toward the degree and is unlikely to meet degree requirements. Dismissed students will be required to leave the University. If deemed eligible, dismissed students will have one week from receiving notice of dismissal to file an appeal.

### Appeal Process for Students Academically Dismissed

If the student is eligible to appeal, he/she must submit a written explanation why the dismissal should be rescinded along with any supporting documentation. The Committee on Academic Performance will hear the appeal and make a decision to grant or deny the appeal based on the appeal and documentation, the student's past performance, and the likelihood that the student is capable of successfully completing his/her academic program. If the appeal is denied, the student will be required to leave the University. The decision of the Committee is final; no additional appeals are permitted.

### S/U Protection

Due to the significant impact of U grades, a faculty member giving a U grade for a course involving 6 or more credits must obtain concurrence of the Dean prior to submitting the grade. If the grade is given for only a single class (including research credit) the number of credits will be capped at 6 when using the academic standing table displayed above.

### Returning to Good Standing

A student not in good standing due to a GPA deficiency may return to Good Standing by improving his/her cumulative GPA such that it meets or exceeds 3.00. A student not in good standing due to U grades may return to Good Standing by completing at least 12 credits during the subsequent semester with no U grades and a semester GPA of at least 3.00 in traditionally graded courses.



## 12. Transferring Credits

A student may petition to transfer graduate credits from another university, upon approval of the Program Chair and the Registrar. Each student's application will be reviewed on a case-by-case basis. The following rules apply:

Up to three graduate-level courses not to exceed nine credits may be transferred for credit. Courses transferred for credit cannot have been counted as credits for another granted degree.

The course grade for any course to be transferred must be a B or above.

Courses transferred for degree credit must have been taken within three years prior to admission to KAUST.

The student must submit a completed KAUST Transfer of Credit form and include the Course syllabus and course description.

- The student is responsible for supplying an official transcript:
- The transcript may be no more than three months old.
- The transcript must be in English or accompanied by a certified English translation.
- The grading key must be included with the transcript.
- The transcript must include the course name, level, grade and credit value.
- The credit value of the course must be equivalent to a minimum of three KAUST credit hours.

### Course Transfer and Equivalency:

Graduate credit hours taken from any KAUST program may be applied to other KAUST graduate programs under the guidelines of the degree program to which the student is admitted. Graduate courses taken from another university or KAUST program that are equivalent in level and content to the designated courses in a major track may be counted toward meeting the major track requirement if their equivalence is confirmed by the program chair.

Students transferring from other Ph.D. programs may receive some dissertation research and coursework credit units, on a case-by-case basis, for related work performed at their original institution. However, such students must satisfy the written and oral requirements for a research proposal (if the proposal had been submitted and approved at the original institution, the proposal may be the same, if approved by the research advisor). The minimum residency requirement for enrolment of such students at KAUST is two years.

## 13. Policy for Adding and Dropping Courses

A course may be added during the first week of the semester. Students may add courses after the first week with the permission of the instructor. Instructors have the right to refuse admission to a student if the instructor feels that the student will not have the time to sufficiently master the material due to adding the course late. A course may be dropped without penalty at any time during the first two weeks of the semester. Between the second and ninth week, students can drop a course but the course will appear on the student's transcript with the grade of "W" (withdraw). After the ninth week of a full semester, courses may be dropped only under exceptional circumstances and with the approval of the Course Instructor, the Program Chair and the Registrar.

## 14. Program Planning

It is the sole responsibility of the student to plan her/his graduate program in consultation with her/his advisor. Students are required to meet all deadlines. Students should be aware that most core courses are offered only once per year.